Office of Consumer Information and Insurance Oversight

State Planning and Establishment Grants for the Affordable Care Act's Exchanges

Reporting Templates

Quarterly Project Reports

Date: July 29, 2011

State: South Dakota

Project Title: Health Insurance Exchange

Project Quarter Reporting Period: Quarter 3 (4/1/11 – 6/30/11)

<u>Grant Contact Information</u>

Primary Contact Name: Lt. Governor Matt Michels
Primary Contact Number: 605.773.3662
Primary Contact Email Address: Matt.Michels@state.sd.us

Secondary Contact Name: Kea Warne
Secondary Contact Number: 605.773.5522
Secondary Contact Email Address: kea.warne@state.sd.us

Website (if applicable): Health.Reform.sd.gov

Award number: 1 HBEIE100002-01-00

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<u>Project Summary</u>

Please provide a narrative description (about 5-10 sentences) describing your progress so far in planning activities under each core area. We would like to know what activities you have undertaken to date and what you plan to undertake in the next quarter. Please refer to the Reference section at the end of this template for some examples of what you could include under each core area.

<u>Core Areas</u>

<u>Background Research</u>

In January, 2011 Governor Dennis Daugaard assumed office for his first term as Governor of South Dakota. South Dakota's planning grant has been modified to assure consistency with his overall philosophies.

An internal work group made up of staff from the Office of Governor (including the Lt. Governor), Department of Social Services, Department of Labor and Regulation, Department of Health, Bureau of Information and Technologies, Bureau of Finance and Management, and the Bureau of Personnel was formed.

South Dakota's previous administration issued a RFP in 2010 to select a vendor to conduct background research. Governor Daugaard signed a contract with Market Decisions, LLC and it is in effect. The internal work group will be meeting with Dr. Robertson, Director of Research with Market Decisions. This meeting will be used to review the following: core and optional survey areas, question topics specific to a health insurance exchange, derived concepts from the survey, sampling plan and methodology, and project timeline and deadlines.

The internal work group determined that the Division of Insurance would conduct the survey of small businesses with 2 to 50 employees to determine the number of businesses currently providing health care coverage, the challenges associated with providing health coverage, and the features of an exchange which would make it a beneficial insurance market place for small businesses.

Existing data resources including the Behavioral Risk Factor Surveillance System, Current Populations Survey, and other sources of information have been catalogued and analyzed. Statutory and regulatory exchange requirements have also been catalogued.

Two statewide surveys were conducted during the third quarter. Market Decisions, LLC conducted the individual and family survey. The South Dakota Department of Labor and Regulations Labor Market Information Center conducted the small business survey. State agencies involved in the exchange planning grant, which include the Office of the Governor, Department of Social Services, Department of Health, and the Department of Labor and Regulations are currently reviewing the draft survey results.

During the fourth quarter, the Governor will choose an overall model for the exchange. To aid his decision making process, the Governor will review a report from the Health Insurance Exchange Task Force which will include the task force's recommendations for a South Dakota exchange. The Governor will also look at the results from the individual and family survey and the survey of small businesses.

Stakeholder Involvement

The state team developed several options to structure formal stakeholder involvement for the planning and development of the exchange. These ideas were presented to then Governor-elect Daugaard and his transition team. Governor Daugaard chose to develop a large taskforce, similar to prior stakeholder groups assembled in South Dakota, to address both coverage for the insured and the development of recommendations for the state's long term care delivery system. This task force will have several subgroups focusing on areas such as operations and financing an exchange, outreach and communication, and insurance plan and market organization. Representation has been sought and received from small businesses, insurance agents, insurance companies, health care providers, consumer advocates, state agencies, and state legislators, Tribes, and Indian Health Services.

Two stakeholder task force meetings were conducted during the third quarter. On May 19th the members gathered and reviewed the parameters and timelines to guide them through the planning process, a health insurance exchange summary was provided, the members were divided into three subcommittees, and the subcommittee co-chairs provided an overview of their committee objectives. On June 21st the three subcommittees gathered and continued to work on their objectives and recommendations. On June 22nd the full task force met and was presented with information on South Dakota's health insurance exchange website, Utah's exchange, a presentation from Navigant Consulting on project approach, timing and update on progress of other states. The subcommittee co-chairs discussed their committee objectives and provided updates to the full task force.

A third meeting was held on July 19th. The task force members were provided with an update on the recently released HHS proposed rules from the Lt. Governor. Dr. Brian Robertson, Director of Research with Market Decisions, LLC presented the draft results from the individual and family survey. Bernie Moran, Director of the Department of Labor and Regulation's Labor Market Information Center presented the draft results from the small business survey. The three subcommittees also met separately to work on their recommendations.

The final Stakeholder task force meeting will be held on August 16th. Subcommittees will meet to finalize their recommendations for a SD exchange. The subcommittee co-chairs will present the committee recommendations to the full task force for approval.

The Governor is committed to creating a state run, market driven exchange should the PPACA requirements remain in effect. If the Governor determines South Dakota can develop a self-sustaining exchange, additional meetings may be held to garner input from these task force members and/or other stakeholder groups during the establishment grant process.

Program Integration

Ensuring strong integration between existing programs and the exchange is vital to the seamless movement of beneficiaries between the exchange and outside programs, regardless of the governance structure chosen by the State of South Dakota. To adequately prepare for an exchange, planning grant dollars will be used to foster program integration through an assessment of the current Medicaid and CHIP programs. This assessment will analyze the eligibility determination and claims payment functions as well as the authority of the Division of Insurance to regulate insurance, taking into consideration new authority provided under the Patient Protection and Affordable Care Act. Once these assessments are complete, the team will evaluate interface points between the exchange and existing programs in order to determine if any changes to existing programs are required to facilitate a seamless transition between Medicaid and the exchange and a seamless process for certifying qualified health plans.

During the third quarter the SD Bureau of Information & Telecommunications (BIT) signed a contract with Navigant Consulting, Inc. Navigant met regularly with BIT, the Division of

Insurance, and the Department of Social Services to assess and analyze the eligibility determination and claims payment functions of our state Medicaid and CHIP programs.

During the fourth quarter, the Department of Social Services, Bureau of Information and Telecommunications, the Division of Insurance, and Navigant will evaluate interface points between the exchange and existing programs to identify any changes needed to facilitate a seamless transition between Medicaid and the exchange and a seamless process for certifying qualified health plans.

<u>Resource Capabilities</u>

In order to execute the necessary planning activities listed in the South Dakota Timeline and Work Plan, the state has employed key staff members and a contractor to accomplish the goals of the planning process. Our previous timeline and work plan has been adjusted due to the signing date of a contract with Navigant Consulting and the scope of work Navigant Consulting will be conducting.

The state has identified the following agencies and positions involved in planning for an exchange:

Governor's Office
- Exchange Project Manager – hired

Department of Social Services
- DSS Exchange Project Manager – hired
- DSS Exchange Specialist – hired
- DSS Exchange Technical Specialist – to be hired

Department of Labor and Regulation, Division of Insurance (all three positions filled with current employees)
- DOI Assistant Director of Policy Analysis/Legislation
- DOI Assistant Director of Compliance
- DOI Policy Analyst

Bureau of Information and Telecommunications –
- 4 analyst positions filled by current employees
    - BIT Eligibility Systems Analyst
    - BIT Medicaid Systems Analyst
    - BIT Financial Systems Analyst
    - BIT Insurance Systems Analyst
- BIT Project Management and Web Portal Expert (contractor) – hired

During the third quarter, the SD Bureau of Information & Telecommunications (BIT) signed a contract with Navigant Consulting, Inc. Navigant conducted agency interviews with the Department of Social Services, Division of Insurance, BIT, and the Department of Health to obtain information about current state programs.

During the fourth quarter, the Stakeholders task force will identify the number of navigators needed and their roles. Staffing needs will be identified for the planning and drafting of legislation, regulations to establish an exchange, and ongoing needs for the operation of the exchange. Additional staffing needs for IT support, Medicaid, and CHIP eligibility will be identified and an assessment will be conducted to determine the staff required to operate the exchange.

Also during the fourth quarter, Navigant Consulting will provide an IT gap analysis, a cost component model (which will include implementation and on-going expenses), and formulate alternatives and options for the State in regards to a health insurance exchange web portal.

Governance

The Governor will decide the governance structure based on approved and final regulation and applicable law.

Finance

The first and second quarterly reports were submitted.

During the third quarter, the South Dakota exchange website was supplemented with task force meeting materials, quarterly reports, and the list of task force members. The website is located at www.healthreform.sd.gov/. This website will be used to provide transparency throughout the exchange planning process and additional information will continue to be added.

Contracts paid for with planning grant funds can be viewed on the South Dakota Open Government website at http://open.sd.gov/ .

During the fourth quarter, a plan for exchange budget financial transparency will be developed and financial modeling will be conducted. An analysis of accounting methods and auditing standards will be undertaken to determine which is most appropriate to meet the financial integrity requirements of the PPACA. Accounting functions will be defined and a decision made to determine if South Dakota will use an off the shelf package or if software needs to be developed.

During the fourth quarter, Navigant Consulting will assist us with preparing a cost component model which will identify establishment and on-going expenses. We will use this model to assist us in drafting an exchange budget through FFY 2014.

Technical Infrastructure

The planning grant funds will be used to determine the information systems needed by the exchange and the methods to put these systems in place. If regulations are released in a timely fashion, planning grant funding will be used to develop IT specifications. Other important considerations that will be analyzed during the planning process include: specific data requirements for an exchange, the sufficiency of our current systems, including our eligibility system, and the interface with the Medicaid Management Information System that is currently being developed in South Dakota.

The planning grant funds will also be used to explore the usage of existing systems within the Division of Insurance to approve, track, and monitor plans determined to be qualified for use in the exchange, outline and develop the specifications for the Web Portal and the interfaces needed to ensure a successful transfer of data, define the security and privacy requirements needed for an exchange, and develop a plan to meet those requirements.

During the third quarter, the SD Bureau of Information & Telecommunications (BIT) signed a contract with Navigant Consulting, Inc. Navigant conducted agency interviews with the Department of Social Services, Division of Insurance, BIT, and the Department of Health to obtain information about current state programs. Navigant Consulting will be analyzing business needs and current systems to determine options for an exchange.

During the fourth quarter, the Bureau of Information and Technology and the Department of Social Services will be determine the technical staff needed to operate an exchange. A roadmap of exchange information systems will be outlined, security and privacy requirements will be defined, and a plan will be developed to meet security and privacy requirements.

Business Operations

During the fourth quarter, transparency requirements of PPACA will be evaluated, including any requirements unique to South Dakota. South Dakota specific requirements recommendations will be included in the implementation plan. Reports required by federal statute and regulation will be catalogued and a plan will be created to ensure the exchange's ability to report information to Department of Health and Human Services. Workflow charts will be developed and exchange processes drafted. Assessments will be made to incorporate plan bidding into the process, decide which state agency will house the exchange, and determine criteria for exchange eligibility.

Regulatory or Policy Actions

A review of the legal and regulatory authority for the operation of an exchange has been conducted by the Division of Insurance. The results of that review are that although there is no specific authority with respect to regulating the sales and marketing of health insurance through an exchange, there is ample rulemaking authority within the Insurance Director's authority to set forth marketing and sales standards for both inside and outside the exchange. The statutory general authority is found in the following sections: 58-17-87, 58-18-79, 58-18B-36, and 58-33A-7.

The legal review did not find any authority for the establishment of an exchange or for staffing or funding the exchange. Enabling legislation would be required for the establishment of an exchange.

As a necessary regulatory building block to establish an exchange, SD has adopted regulations and statutes concerning the PPACA reforms which became effective for plan years beginning on or after 9/23/10. Specifically, South Dakota Senate Bills 38 and 43 were signed into law by Governor Daugaard and will become effective 7/1/11. Also the Division of Insurance issued a set of rules incorporating many of the same PPACA provisions. Administrative rules in effect are located in ARSD sections 20:06:53 through 55.

During the fourth quarter, an assessment will be conducted regarding the federal requirements of a qualified health plan and the ability of the Division of Insurance to certify health plans. Assessments will not be completed until federal regulations defining a qualified health plan and health plan certification are adopted. The legislation, administrative rules, and policies necessary to implement an exchange will also be determined. A standard application will be drafted.

Barriers, Lessons Learned, and Recommendations to the Program

Please report on any issues or problems that have impacted the development and implementation of the project during the reporting period. Detail what impact any issues may have on the achievement of project targets, and set out how you plan to tackle these issues.

Also provide any lessons that you have learned during this quarter that you think would be helpful to share with other states as well as any recommendations you have for the program.

The transition to a new Governor in January, 2011, resulted in delays to certain efforts related to the planning grant; however, all deadlines required by the grant will be met.

The State of South Dakota is in the process of reviewing the results from small business survey and the individual and family survey. Three task force meetings have been conducted during the months of May, June and July. The task force members will recommend a preferred model for a proposed exchange at the final meeting on August 16th.

One major barrier is the delay in the release of the proposed rules by HHS. The 75 day comment period on the proposed rules released on July 11, 2011 automatically puts us behind in preparing and proposing legislation for the 2012 legislative session. The task force decision points will drive our timelines and the task force will continue to move forward and provide recommendations for a proposed exchange.

Technical Assistance

Please describe in detail any technical assistance needs you have identified through your planning activities. Please be as specific as possible about the kind of assistance needed and the topic areas you need to address. Discuss any plans you have for securing such assistance.

During the third quarter, South Dakota Bureau of Information and Telecommunications signed a contract with Navigant Consulting, Inc. Navigant Consulting has begun analyzing business needs and current systems to determine options for an exchange.

During the fourth quarter, Navigant Consulting will provide us with an IT gap analysis which will aid us in identifying specific technical assistance needs.

Draft Exchange Budget

In order to understand state budgetary requirements moving forward, we ask that you provide a draft budget to the extent possible for Federal fiscal years 2011 through 2014. You may specify functional areas as you deem appropriate based on the types of costs you anticipate incurring. Examples of possible functional areas include personnel, other overhead, IT and systems costs, and other operational costs. When developing IT and systems cost estimates, please ensure that you separate costs for updating Medicaid systems from costs for Exchange systems.

Function	FFY 2011	FFY 2012	FFY 2013	FFY 2014

The health insurance exchange planning grant funds are being used for the following functions: personnel, travel, other overhead expenses, stakeholder involvement, and background research.

During the fourth quarter, Navigant Consulting will assist us with preparing a cost component model which will identify establishment and on-going expenses. We will use this model to assist us in drafting an exchange budget through FFY 2014.

Work Plan

We ask that you begin working on a draft work plan for your Exchanges that will carry your planning and implementation efforts through January 1, 2014. On a quarterly basis, we would like to see your progress in developing this plan. We would like you to provide key objectives for implementing your exchange and corresponding milestones under each of these objectives. For your first quarterly report, please provide two milestones under each core area. In your second report, please provide four milestones. For your third report and the final report, we expect your work plan to be as comprehensive as possible.

For each milestone, please provide the following:

- **Name of milestone:**
- **Timing:**
- **Description:**

States may be creating their own work plan and/or timeline format. Please ensure that you provide the required number of milestones and that your plan goes through January 1, 2014.

South Dakota Timeline and Work Plan

Background Research

Issue an RFP for the background research required.

- *Completion Date – October 15, 2010*
- *Responsible Individuals*
  - *GOV/Project Manager*
  - *DOI/Assistant Director of Policy Analysis/Legislation*

Catalog and complete analysis of existing data resources such as the Behavioral Risk Factor Surveillance System, Current Population Survey (CPS) and other sources of information held by the Division of Insurance and Department of Health.

- *Completion Date – December 31, 2010*
- *Responsible Individuals*
  - *GOV/Project Manager*
  - *DOI/Assistant Director of Policy Analysis/Legislation*

Engage a vendor to conduct a state specific survey on the uninsured and a survey of small businesses with 2 to 50 employees.

- *Completion Date – April 1, 2011*
- *Responsible Individuals*
  - *GOV/ Project Manager*
  - *DSS/Project Manager*
  - *DOI/Assistant Director of Policy Analysis/Legislation*

Update the catalog of statutory and regulatory exchange requirements with new regulations released.

- *Completion Date – April 1, 2011 and ongoing as new regulations are issued.*
- *Responsible Individuals*
  - *GOV/Project Manager*

Governor will determine decision points for an exchange.

- *Completion Date – April 15, 2011*
- *Responsible Individuals*
  - *GOV/Project Manager*

Legal research will be conducted on proposed statutory and administrative rule requirements.
Completion Date – April 31, 2011

- *Responsible Individuals*
  - *DSS/Project Manager*
  - *DOI/Assistant Director of Policy Analysis/Legislation*

Research current exchanges in other states.

- *Completion Date – May 1, 2011*
- *Responsible Individuals*
  - *GOV/Project Manager*

Analyze and supplement existing data with survey.

- *Completion Date – August 15, 2011*

- *Responsible Individuals*
  - *GOV/ Project Manager*
  - *DSS/Project Manager*
  - *DOI/Assistant Director of Policy Analysis/Legislation*

Stakeholder Involvement

Make a request of the Health Care Commission to provide a list of names of interested people to serve on a Stakeholder task force. The Stakeholder task force will focus on an exchange and organize the necessary meetings to accomplish the tasks outlined.

- *Completion Date – January 15, 2011*
- *Responsible Individual*
  - *GOV/Project Manager*

Identify and finalize members to serve on the Stakeholder task force.

- *Completion Date – May, 2011*
- *Responsible Individual*
  - *GOV/Project Manager*

Divide stakeholder task force members into three subcommittees: Organization and Finance, Outreach and Communication, and Insurance Plan and Market Organization.
Completion Date – May, 2011

- *Responsible Individual*
  - *Internal Work Group*

Stakeholder task force will develop a set of recommendations in the areas which will include but not limited to, outreach and public education, employer participation, navigator, the role of the insurance agent, legislation and provider network advocacy. The Stakeholder task force will focus on the exchange and organize the necessary meetings to accomplish the tasks outlined.

- *Completion Date – September, 2011*
- *Responsible Individual*
  - *South Dakota Team led by the Project Manager*

Four scheduled Stakeholder task force meetings will be held to acquire input from all the stakeholder groups brought to the table for the health insurance exchange planning process.

- *Completion Date – August 16, 2011*
- *Responsible Individual*
  - *Lt. Governor*
  - *Stakeholder task force*

Program Integration

Recruit and train planning grant staff in the Department of Social Services.

- *Completion Date – May 1, 2011*
- *Responsible Individual*
  - *DSS/Deputy Cabinet Secretary*

Review DSS current assessment of Medicaid and CHIP application and eligibility determination processes.

- *Completion Date – May 31, 2011*
- *Responsible Individual*
  - *DSS/Project Manager*
  - *DSS/Integration Specialist*

Determine changes needed in current Medicaid and CHIP application and eligibility processes to integrate these with an exchange.

- *Completion Date – September, 2011*
- *Responsible Individual*
  - *DSS/Project Manager*
  - *DSS/ Integration Specialist*

Develop detailed plan to integrate changes to Medicaid and CHIP application and eligibility processes with an exchange.

- *Completion Date – September 30, 2011*
- *Responsible Individual*
  - *DSS/Project Manager*
  - *DSS/Integration Specialist*

Develop transition plan for exit strategy from state and federal risk pools to state exchange.

- *Completion Date – September 30, 2011*
- *Responsible Individual*
  - *DOI/ Assistant Director of Compliance*
  - *DSS*
  - *GOV/Project Manager*

Resources & Capabilities

Research and identify the number of Navigator models needed for an exchange and the roles that each Navigator will fill.

- *Completion Date – September, 2011*
- *Responsible Individual*
  - *Project Manager with Department Leads*

Identify IT support needs.

- *Completion Date – September, 2011*
- *Responsible Individual*
  - *Project Manager with Department Leads*

Conduct an assessment of staffing needed to operate an exchange.

- *Completion Date – September, 2011*
- *Responsible Individual*
  - *Project Manager with Department Leads*

Determine Medicaid and CHIP eligibility staffing needs for operation of an exchange.

- *Completion Date – September 30, 2011*
- *Responsible Individual*
    - *Project Manager with Department Leads*

Draft legislation and regulations to establish an exchange and for ongoing operation of the exchange.

- *Completion Date – 2012 - 2013*
- *Responsible Individual*
    - *Project Manager with Department Leads*

Governance

Examine other governance models and develop options for the best governance structure for an exchange in South Dakota.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *South Dakota Team*

Recommend a governance structure to the Governor on the best governance structure and infrastructure for an exchange in South Dakota.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *South Dakota Team*

Governor reviews the proposed governance model and chooses which components should be implemented.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *Governor*

Develop implementation plan.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *South Dakota Team*

Finance

Submit quarterly and final reports.

- *Completion Dates*
    - *February 14, 2011*
    - *April 15, 2011*
    - *July 31, 2011*
    - *October 31, 2011*
    - *December 31, 2011(financial status)*
- *Responsible Individual*
    - *GOV/Project Manager*

Prepare public reports.

- *Completion Date – throughout the project period*

- *Responsible Individual*
    - *GOV/Project Manager*

Develop financial transparency of exchange budget.

- *Completion Date – throughout the project period*
- *Responsible Individual*
    - *GOV/Project Manager*
    - *BFM Commissioner and team*

Conduct financial modeling on an exchange.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *GOV/Project Manager*
    - *BFM Commissioner and team*

Evaluate the provisions of Section 1313 of the Patient Protection and Affordable Care Act and regulations to determine the accounting methods and auditing standards necessary to meet the financial integrity requirements of the act as well as to meet the Generally Accepted Accounting Principles (GAAP) for accounting and Generally Accepted Auditing Standards (GAAS) for auditing as required in South Dakota.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *GOV/ Project Manager*
    - *BFM Commissioner and team*

Define the accounting functions needed in an exchange and determine if there is an off the shelf package available or if software needs to be developed.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *GOV/ Project Manager*
    - *BIT/ IT Project Manager and Financial Systems*
    - *BFM Commissioner and team*

Submit final project report.

- *Completion Date – December 31, 2011*
- *Responsible Individual*
    - *GOV/Project Manager*

Final project report will detail at a minimum the following:

- A summary of the results of the state specific survey of individuals and businesses.
- A recommendation for governance and infrastructure. The state reserves the right to determine to not run a state-based exchange.

Should the state determine through the planning grant process that they will run an exchange, the Final Project Report will include the following:

- A draft implementation plan which includes the goals, objectives, responsible parties, costs, timeframes and milestones and also includes

- The recommendations of the subcommittee of the Health Care Commission in the areas of outreach and public education, employer participation, navigator, the role of the insurance agent, legislation and the provider network adequacy.
- A summary of the assessment of the current programs and the intersection points.
- A summary of the accounting standards and auditing standards required to assure financial integrity of an exchange.

- A needs assessment that includes the staffing, funding, and information technology needed to run the exchanges
- A list of resources and capabilities of an organizational chart that includes key personnel, and biographical sketches of personnel
- An evaluation plan to include a detailed description of data collection activities and analyses from which the state will base its design for covering the uninsured.

Technical Infrastructure

Catalog the current information systems available to the exchange and assess their current capacity.

- *Completion Date – December 31, 2010*
- *Responsible Individuals*
    - *DSS/Technical Specialist*
    - *DOI/Policy Analyst*
    - *BIT/IT Project Management and Team*
    - *BFM Commissioner and team*

Recruit and train technical planning grant staff.

- *Completion Date – June 30, 2011*
- *Responsible Individuals*
    - *Project Manager with Department Leads*

Determine BIT and DSS technical staff needed.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *Project Manager with Department Leads*

Outline a roadmap for systems that need to be developed for the exchange, including the web portal.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *Project Manager with South Dakota Team*

Define the security and privacy requirements needed for an exchange and develop a plan to meet those requirements.

- *Completion Date – September, 2011*
- *Responsible Individual*
    - *BIT/IT Project Manager*
    - *DSS Project Manager*
    - *DOI/Policy Analyst*

  - *DOI/Assistant Director of Policy Analysis and Legislation*

Business Operations

Evaluate the transparency requirements of PPACA as well as South Dakota specific requirements and include recommendations in the implementation plan.

- *Completion Date – September, 2011*
- *Responsible Individual*
  - *GOV/Project Manager*

Catalog the reports required by federal statute and regulation and create a plan to ensure the exchange's ability to report the necessary information to the Department of Health and Human Services.

- *Completion Date – September, 2011*
- *Responsible Individual*
  - *South Dakota Team*

Update catalog of statutory and regulatory exchange requirements and adjust work plan as necessary.

- *Completion Date – throughout the project period*
- *Responsible Individuals*
  - *GOV/Project Manager*

Develop workflow charts and draft processes for each exchange process.

- *Completion Date – September, 2011*
- *Responsible Individual*
  - *GOV/Project Manager*
  - *BIT/IT Project Manager*
  - *DSS/Project Manager and Integration Specialist*
  - *DOI/Assistant Director of Compliance and Policy Analyst*
  - *BFM Commissioner and Team*

Assess whether plan bidding should be incorporated into the exchange process.

- *Completion Date – September, 2011*
- *Responsible Individuals*
  - *GOV//Project Manager*
  - *DSS/Integration Specialist*
  - *DOI/Assistant Director of Compliance*
  - *BIT/IT Project Manager and Team*
  - *BFM Commissioner and Team*

Investigate premium credit and cost sharing assistance models.

- *Completion Date – September, 2011*
- *Responsible Individuals*
  - *GOV/ Project Manager*
  - *DSS/ Integration Specialist*
  - *DOI Assistant Director of Compliance*

- *BIT/IT Project Manager and Team*
- *BFM Commissioner and Team*

Define employer eligibility criteria for small businesses.
- *Completion Date – September, 2011*
- *Responsible Individuals*
  - *GOV/Project Manager*
  - *DSS/Integration Specialist*
  - *DOI/Assistant Director of Compliance*
  - *BIT/IT Project Manager and Team*
  - *BFM Commissioner and Team*

Develop a quality rating system.
- *Completion Date – January 1, 2012*
- *Responsible Individuals*
  - *GOV/Project Manager*
  - *DSS/Integration Specialist*
  - *DOI/Assistant Director of Compliance*
  - *BIT/IT Project Manager and Team*
  - *BFM Commissioner and Team*

Determine methods for risk adjustment for inside and outside markets.
- *Completion Date – January 1, 2012*
- *Responsible Individuals*
  - *GOV/ Project Manager*
  - *DSS/Integration Specialist*
  - *DOI/ Assistant Director of Compliance*
  - *BIT/ IT Project Manager and Team*
  - *BFM Commissioner and Team*

Periodically review of plan qualifications.
- *Completion Date – Ongoing at least annually following January 1, 2013 or establishment of exchange*
- *Responsible Individuals*
  - *GOV/Project Manager*
  - *DSS/ Integration Specialist*
  - *DOI/Assistant Director of Compliance*
  - *BIT/ IT Project Manager and Team*
  - *BFM Commissioner and Team*

Regulatory or Policy Actions

Conduct an assessment of the requirements of a qualified health plan and the ability for the Division of Insurance to certify qualified health plans, assuming federal standards have been established.
- *Completion Date – September, 2011*
- *Responsible Individual*

- *DOI/Assistant Director of Policy Analysis and Legislation*

Develop a standardized application.

- *Completion Date – September, 2011*
- *Responsible Individual*
  - *DOI/Assistant Director of Compliance*
  - *DSS/ Project Manager*

Determine the legislation, administrative rules and policies that must enacted in order to implement an, considering the proper timing of each. ***The completion date of this project will push legislative action into South Dakota's 2012 or 2013 session. South Dakota's legislative sessions run from January through March with an effective date of July 1.***

- *Completion Date – 2012/2013*
- *Responsible Individual*
  - *Project Manager with South Dakota Team*

<u>Collaborations/Partnerships</u>

Report on who you are working with outside of your office or department, and any changes or issues in your institutional context and/or any progress or issues with your project partners (where applicable).

The internal work group is collaborating with the health insurance industries, related associations, legislative leaders, and key consumer stakeholders. For example – we have sought representation from AARP, Tribes, Indian Health Service, independent insurance agents, insurance companies, and healthcare providers.

- **Name of Partner:**
  - Two State Senators
  - Two State Representatives
  - Wellmark
  - Regional Health
  - Mills Construction
  - Black Hills Power
  - Great Plains Tribal Chairman's Health Board
  - Sanford Health Plan
  - Independent Insurance Agents of SD
  - Dakotacare
  - Avera Health
  - Sioux Falls Chamber of Commerce
  - North Central Heart Institute
  - AARP
  - Human Service Agency
  - NAIFA Agent
  - Applied Engineering, Inc.
  - SD Department of Health
  - SD Department of Social Services
  - SD Bureau of Information and Telecommunications
  - SD Bureau of Finance and Management
  - SD Bureau of Personnel
  - SD Department of Labor and Regulation
  - SD Council of Mental Health Centers
  - SD Parent Connection, Inc.
  - Community Healthcare Association of the Dakotas
  - First Premier Bank
  - Falcon Plastics, Inc.
  - LK Caspers Insurance

- Little Wound School
- America's Health Insurance Plans
- SD Pharmacists Association
- South Dakota State Medical Association
- American Cancer Society
- Delta Dental
- SD Retailers Association

- **Organizational Type of Partner:**
  - Health Department
  - Federally Qualified Health Center
  - Health Maintenance Organization
  - Hospital
  - Private Insurance
  - Employer
  - Employer Group
  - Other (Please specify)

- **Role of Partner in Establishing Insurance Exchange:** The task force will recommend a preferred model for a proposed exchange.
- **Accomplishments of Partnership:** Acquiring input from all the stakeholder groups we have brought to the table for the health insurance exchange planning process.
- **Barriers/Challenges of Partnership:**

PRA Disclosure Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1101. The time required to complete this information collection is estimated to average (433 hours) per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.